



KING JAMES'S SCHOOL
KNARESBOROUGH

PARENT EXPECTATION EVENING 2024 / 2025

What are our school core values?

'To be Ready, Respectful and Engaged'

What do we believe here at KJS?

'To set no limits on what we can achieve'

What is our purpose as staff?

'To inspire and enable young people to make a positive difference.'



KING JAMES'S SCHOOL

KNARESBOROUGH

Dear Parent/Carer

This Support Evening is about the challenges we face, as parents and a school, guiding our children through the difficult teenage years in a society that is ever more complex for them to grow up in.

I would ask you to take ten minutes to read this booklet because it sets out the way we work, some changes we have recently made in our team at school and what I respectfully request of you as parents.





We have a strong reputation for pastoral care and a good track record for behaviour. A large school like King James's has to have clear, defined structures, rules and routines that allow it to support every student in school.

We have vast experience in guiding young people through their teenage years and on to good jobs and higher education. Over the years we see so much outstanding parenting, but we see some poor parenting too. Young people spend 12% of their time with us and 88% of their time with you. The expectations that parents have, the examples they set and the boundaries they draw have massive influence. There has to be some joined up thinking between home and school and, in all honesty, we need parents helping us to support our values and our boundaries.

Together we will do our utmost to ensure your child has the best possible pastoral experience at King James's. We rely on and expect the support of parents and an acceptance of our routines, expectations, and rules in order to ensure a happy, safe school. These are set out clearly at the end of this document. Please take the time to read them and ensure that you do your utmost to support us in administering them. They form part of our home school agreement, and we would ask that as a parent of a child at King James's you sign and consent to this on the home school agreement page in the student planner.



The Team




The Leadership Team dedicate one experienced Deputy Headteacher and six Assistant Headteachers to support the pastoral and academic progress of all students.






HEAD	DEPUTY HEAD (YEAR 9)	ASSISTANT HEAD (Behaviour) Year 7	ASSISTANT HEAD (Curriculum & Outcomes) Year 8
 Mrs Martin	 Mr McIntosh	 Mrs Holdsworth	 Mr Giles

ASSISTANT HEAD (Personal Development) Year 10	ASSISTANT HEAD (Teaching & Learning) Year 11	ASSISTANT HEAD SENCO	ASSISTANT HEAD (Federation & Post 16) Year 12 & 13
 Miss Baker	 Mrs Eastaugh	 Mrs Knight	 Mr O'Hara

The Associate Assistant Heads and Year Managers work together to support students in meeting the high expectations in behaviour, attendance, punctuality, basic standards, and learning. We know that getting the basics right will facilitate high quality learning that will result in progress in attainment.

Associate Assistant Head Year 7	Associate Assistant Head Year 8 & 9
Mr King 	Mr Berry 





Associate Assistant Head Year 10 & 11	Associate Assistant Head Sixth Form	SENIOR Safeguarding Lead
Mr Atkinson 	Mrs Watson 	Mrs Kingston 

Year Managers Year 7	Year Manager Year 8	Year Managers Year 9
  Mrs English Miss Gray	 Mrs Roberts	  Miss Dennis Mrs Flintoff

Year Managers Year 10	Year Managers Year 11	Year Manager 6 th Form
  Mr Phillips Miss Jarrett	  Miss Bramham Mrs White	 Mrs Simmons

Each year group has a team of **tutors**. This is you and your child's first point of contact within school.

Finally, our wider team; we are extremely fortunate to have a qualified **nurse** in school at all times. She has many jobs in school including supporting children who may become ill in the daytime, supporting PSHCE delivery & children needing mental health support. We also have a **Family Support Officer**: Mrs Kinsey-Stephens & an independent **Careers** advisor.

FAMILY SUPPORT OFFICER	NURSE	ATTENDANCE OFFICER	CAREERS ADVISOR
			
Mrs Kinsey- Stephens	Ms Miles	Mr Kent	Mrs Morgan

KEY VALUES

At KJS we have 3 core values. These are our expected student behaviours that we all model as staff. These core values form our attitude to learning descriptors and you will receive a report at the end of each learning cycle that will show how well your child is meeting these values. We ask you to spend time talking through your child's LC report with them and recognising and celebrating the positive and identifying and discussing areas for improvement.

Be ready to learn by always being punctual

Be properly equipped for all lessons

Be ready to belong to our KJS community by always wearing the uniform correctly

Have a positive open mindset ready to take on challenges and not worry about making mistakes

Complete home learning/ pre-learning/missed learning independently and consistently

Be kind, considerate and thankful to adults and peers alike at all times

Use appropriate, polite verbal and body language doing as expected first time, every time

Show an appreciation for the learning and school environment offering to help

Answer and ask question demonstrating respect

Interact with other students and adults alike appropriately and respectfully

Embrace every opportunity to be proactive with own learning both in and out of the classroom

Engage with ways to develop learning and yourself - seek out opportunities and get involved

Be self-motivated, use initiative and strive to reach full potential

Engage with verbal and written feedback and learn from mistakes

Listen to others and respond appropriately



READY

RESPECTFUL

ENGAGED



READY RESPECTFUL ENGAGED



Be punctual



Be properly equipped



Wear uniform correctly



Have a positive mindset



Complete homework and missed learning



Be kind to all



Use polite verbal and body language



Respect the learning environment



Ask and answer appropriate questions



Interact with others with respect



Get involved



Use all opportunities to learn



Be self motivated and use initiative



Learn from mistakes



Listen to others

READY

ATTENDANCE, PUNCTUALITY AND TRAVEL TO AND FROM SCHOOL

Poor attendance has a negative impact on attainment and progress.

We ask you:

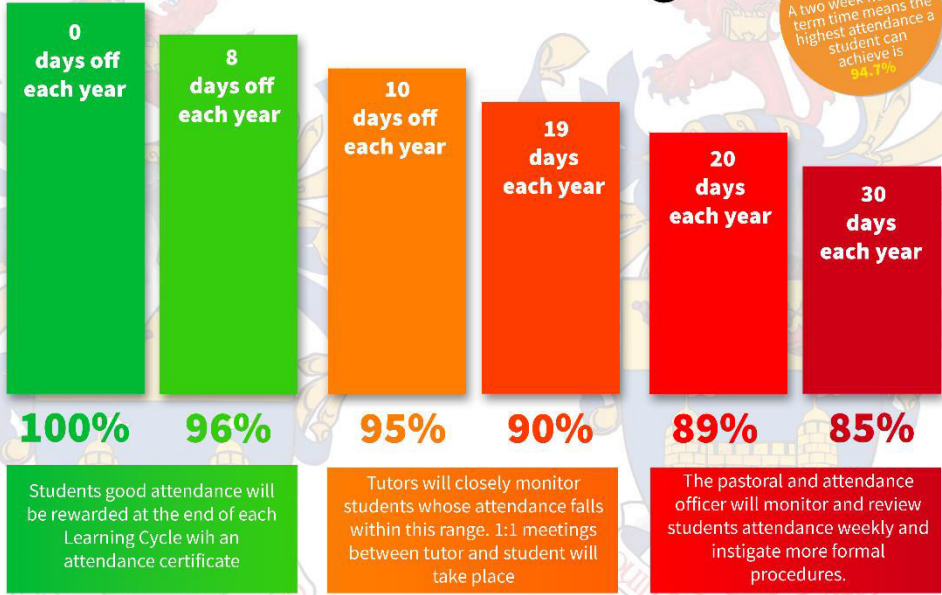
- To take seriously your legal obligation to ensure your child attends school. We expect students to be here at all times and have an attendance rate of at least 96%. When students fall below this, please expect us contact you. Unless genuinely very poorly, students should be in school.
- To complete an online absence form before 8:30am if your child is ill which is available via the school website.
- To avoid arranging family holidays during term time.
- To avoid appointments during school hours.
- To ensure your child arrives on time every day by establishing consistent morning routines. Students should be on site at 8.35am.
- To ensure that your child travels to and from school respecting their environment and people around them. They should not loiter in town, be disrespectful on buses or leave litter etc. as they travel. Our students are in the main delightful, so please ensure that your child does not let our school community down

NB: We are increasingly dealing with incidents that have happened at the weekend when students are not in our care - I need to be clear on this; these are matters for parents or our Police and Social Care colleagues to deal with.

Attendance Percentage

Did you Know?

A two week holiday in term time means the highest attendance a student can achieve is 94.7%



DAILY LATENESS EQUATES TO....





Students great attendance will be rewarded for consistency, at the end of each learning cycle, in assemblies and with an attendance certificate

All staff will closely monitor students whose attendance falls within this range. To encourage good attendance at all times.



MAINTAINING GOOD ATTENDANCE AT KJS

ATTENDANCE AT KJS

OPPORTUNITIES TO IMPROVE



All staff, including PO's and the attendance officer will closely monitor students whose attendance falls within this range. 1:1 meetings between parents and students will take place to assist in the removal of any attendance barriers

The pastoral and attendance officers will monitor and review students attendance daily, working together with the families to improve the students attendance and as a last resort, instigate more formal procedures

UNIFORM AND EQUIPMENT

Our uniform makes us clearly identifiable in the community. We are proud of it and expect it to be worn appropriately. Please see planner for images.

We ask you:

- To ensure that your child is in correct school uniform.
Students who wear the kilt should not wear them rolled up nor should they be modified. Jumpers should not be worn tucked in. We need you to support us in this and explain to your child what skirt length is appropriate and why.
Students who wear a shirt should have top buttons done up and their shirts must be tucked in.
All students should wear the correct footwear as per our school policy (see school website)
- To ensure your child is following the school rules for jewellery, hair, make up and nails.
- To mark equipment clearly with your child's name so that it can be returned to them if lost.
- To train your child to look after their equipment and keep things safe. Look at their planner with them and make sure that they are prepared for the day by ensuring they take responsibility for packing their books and equipment the night before.
- To not let your child bring expensive things to school. Although we are a very safe school expensive items are always going to be targeted.
- To remind your child that mobile phones must be switched off on entry to the school grounds and left in student's bags until the end of school at 3.15pm. If students are seen with mobile phones during the day, they will have them taken off them and you will be asked to collect them at the end of the day.

RESPECTFUL

RELATIONSHIPS

We ask you:

- To encourage your child to regard members of staff and other students in school in a positive manner; you are part of the authority group. It's easier to maintain a united front. We will support you if you support us.
- To communicate with us if there are things that will affect your child's learning/pastoral care
- To inform us if you feel that any student is not getting the care outside of school that they need. Our **Safeguarding Team** will always listen to you concerns and advise you appropriately.

Our commitment to your children remains the same; to keep them safe, to help them to enjoy school, to have exciting enrichment opportunities and to achieve the best they can

REWARDS & BEHAVIOUR

Our approach is to be calm, kind, relentless: We don't take student behaviour personally, but we make it personal. We aim to treat all students as individuals, whilst maintaining consistently high standards for all.

We ask you:

- To check MCAS on a regular basis to reinforce positive behaviour and follow up / discuss any issues at home.
 - To encourage your child to follow the behaviour policy and support any associated action taken by the school.
 - To communicate with school all relevant information which may affect your child's behaviour.
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CONSISTENT ENGAGEMENT
WITH KJS VALUES

- End of year assembly
- LC reward assembly
- Prizegiving

CONSISTENTLY
EXCELLING

- Bespoke rewards from menu
- Learning Cycle reports
- Phone calls home
- Letters home
- e-postcards

OUTSTANDING
EFFORT &
CONTRIBUTION

- Department Student of the week (+6)
- Form Tutor Student of the week (+6)
- Exceptional Contribution (+6)
- Above and Beyond (+3)

EXCEEDING
EXPECTATIONS

- Ready (+1)
- Respectful (+1)
- Engaged (+1)

MEETING EXPECTATIONS

READY, RESPECTFUL, ENGAGED

OPPORTUNITIES TO RESET

REMIND, CAUTION, MOVE

DEPARTMENT REFERRAL / ON CALL

LEVEL 1
RESET
INTERVENTION

D30 or D60

RESTORATIVE
PRACTICE

CONSEQUENCE
ROOM

LEVEL 2
RESET
INTERVENTION

EXCLUSIONS

LEVEL 3
RESET
INTERVENTION

ENGAGED

SUPPORT & TUTORING

Our tutoring programme aims to develop a set of key positive moral attributes to underpin the KJS values. Through our tutoring model we also signpost a range of character development opportunities available at KJS – enrichment, leadership, careers, wellbeing etc. and we aim to include relevant national and international awareness events.

Each Learning Cycle there is a shift in focus to ensure that students know how to develop and demonstrate the key positive moral attributes in the different areas of their lives (personal, community, learning and global). The model is delivered across all Key Stages through themed assemblies, quality form time activities and reflected upon by each student at the end of each Learning Cycle.

PERSONAL DEVELOPMENT OPPORTUNITIES

At KJS we expect students to embrace every opportunity to be pro-active with their learning and to seek out opportunities to get involved both in and out of the classroom. We recognise the importance of providing students with 'character development' opportunities where they are able to engage and focus on nurturing attributes such as; resilience, empathy, determination, tolerance etc as we believe this will help them 'flourish in society and aspire with no limits'. The graphic below outlines our Personal Development programme and within each of the strands there are a wealth of opportunities to get involved which we believe will not only support their wellbeing but will also provide them with a sense of belonging.

We ask you:

- To encourage your child to engage with and participate in the range of opportunities available - leadership, extra-curricular, enrichment, careers.
- To refer to the Head's Newsletter for updates on forthcoming events/opportunities.
- To be aware of the fortnightly focus and discuss this with your child (see Heads Newsletter and website)
- To check your child's planner and sign it at the start of each week.
- To check MCAS regularly.

- To talk to your child about their learning (in and out of the classroom) - a secondary school students life is busy! They will want you to take an interest despite their protestations!
- To encourage your child to speak to their form tutor or use the “confide reporting” system if there is something they are worried about.



WELLBEING

We ask you:

- To keep your child’s Form Tutor or Year Team informed of any issues/concerns which might have an impact in school so that we can fully support your child.
- To support your child’s wellbeing by setting positive practice regarding sleep, relaxation, diet, exercise and by seeking appropriate external support when required.

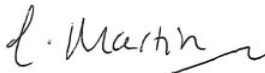
- To ensure you have strong rules about screen time, phones in bedrooms /dinner table and social networking. **This is the issue we deal with MOST in school. And most of the problems we pick up in school happen when students are away from school.**

COMMUNICATION

We ask you:

- To ensure that you update us if your contact details change.
- To provide the school with three different contacts in case of an emergency.
- To let school know if your child is entitled to free school meals, is a Service Child or has been adopted from care or has left care (including a special guardianship or child arrangements order) as we can receive Pupil Premium funding which can support your child and wider projects in school.
- To check MCAS regularly.
- To be available in case there is an emergency. You need to be contactable at all times.
- To attend parent/teacher evenings and respond to phone calls and letters from us in good time.

Our commitment to your children remains the same - to keep them safe; to help them enjoy school; to provide excellent teaching; to have exciting enrichment opportunities; to inspire and instil aspiration - to achieve the best they can.



Clare Martin
Headteacher